

# **UNION COUNTY LAW LIBRARY RESOURCES BOARD**

## **MINUTES OF MARCH 26, 2013 MEETING**

A meeting of the Trustees of the Union County Law Library Resources Board was held at the Union County Law Library located in the Union County Courthouse, Room B3, at 1:30 p.m. March 26, 2013.

Present were Rick Rodger, Steven Badenhop, Frank Howard, Tom McCarthy, and the Chief Administrator/Law Librarian, Monica Overly.

Chair Rodger called the meeting to order announcing that Municipal Judge Grigsby had nominated local Attorney Perry Parsons to complete David Allen's term, but Mr. Parsons was unable to attend this meeting due to prior scheduling conflict.

Mr. Rodger called for approval of last meeting's minutes. Mr. Badenhop moved to accept said Minutes, Mr. Howard seconded; the Motion was approved.

The 2013 Budget was revised by Mr. McCarthy and Badenhop with appropriation amounts lowered. Mr. Badenhop showed copies to the Board and Mr. Howard moved to accept the new budget, Chair Rodger seconded and the new budget was approved, with Mr. Badenhop obtaining signature of Chair Rodger and volunteering to present it to the Auditor.

Chair Rodger presented the results of the County's Comprehensive Employee Classification Plan and told Mrs. Overly that she did not qualify for a raise. Steve moved to accept the Plan and Frank Seconded; the Motion was approved.

Mrs. Overly presented the receipts to date, and was happy to note that all deposits are current, with income of over \$42,000 already received. Due to the date of some invoices being before the 2013 Blankets were opened, and the dates of service on other invoices occurring in 2012, the Librarian paid many of the last quarter's expenses the first few weeks of January. Trustee Tom McCarthy motioned to ratify the expenses paid; Frank Howard seconded and the Motion was approved.

Mrs. Overly presented the quote for the replacement of the third pc in the law library obtained from IT specialist, Wade Branstiter. After discussion, the decision was made to accept the quote and place the newly updated library computers on a 3 to 5 year rotation. Tom McCarthy made the Motion and Mr. Badenhop seconded; the Motion was accepted.

Mrs. Overly requested the Board purchase archival materials for the storage and maintenance of old books that are still used. It was suggested she obtain different quotes and resubmit her request.

The Law Library requested to attend several conferences: the Spring ORALL meeting in April, the OLC Chapter conference in May, the OLC Annual Conference in October and the ORALL Annual Conference in October. Frank would like to see a report from a conference to see what Mrs. Overly is getting from the day away from the office. Tom McCarthy agreed and made a motion to okay the ORALL meeting in April and the Board would decide on other meetings after her report. Frank seconded and the Motion was approved.

Frank Howard moved to go into Executive Session to consider the Law Librarian's disorganization. A roll Call Vote of Members: Tom McCarthy: aye; Steve Badenhop: aye; Rick Rodger: aye. The Motion has a Majority Vote and has been Accepted, we are now in Executive Session.

The Board wants an Inventory of the Law Library by the next meeting, which will be April 25 at 1:30 p.m.

After a Motion to adjourn by Tom McCarthy, seconded by Steve Badenhop, the meeting is over.

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Chair

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Law Librarian